



Laureate Institute of Pharmacy

Approved by PCI & AICTE, New Delhi and H.P. Govt., Affiliated to H.P. Technical University,
H.P. Takniki Shiksha Board, & Recognized Under 2(f) of UGC Act 1956

Ref. No.

Date 8/02/2014.....

Policy on Barring Exit of Students during College Hours without Principal Permission

As an esteemed institution, Laureate Institute of Pharmacy-Kathog Dist. Kangra (H.P.) is committed to providing a conducive and disciplined learning environment to all our students. In order to ensure the smooth functioning of our academic programs, we have implemented a policy regarding the exit of students during college hours without the permission of the Principal.

Effective immediately, the following policy is in place:

1. All students are required to remain on the college premises during the designated college hours, unless they have obtained prior permission from the Director cum Principal.
2. College hours refer to the official working hours of the institution, which are from [9.00 AM] to [4.30 PM]. These hours may vary depending on the schedule and timetable of different programs.
3. Students who have a valid reason to leave the college premises during college hours must seek permission from the Director cum Principal in advance. Valid reasons may include medical emergencies, family emergencies, or other exceptional circumstances.
4. To obtain permission, students must submit a written request to the Principal, clearly stating the reason for leaving and the estimated duration of absence.



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5. The Director cum Principal will verify each with parents on their mobile no request on a case-by-case basis and grant permission accordingly. It is at the Principal's discretion to approve or deny the request based on the circumstances presented.

6. Students are strictly prohibited from leaving the college premises without proper permission. Any student found violating this policy may face disciplinary action, including but not limited to warnings, fines, or other appropriate measures and parents may be call for counseling.

7. The policy applies to all students enrolled in Laureate Institute of Pharmacy, regardless of their course or year of study.

We understand that there may be occasions when unforeseen circumstances require students to leave the college premises urgently. In such cases, it is essential to inform the college administration or seek permission as soon as possible to avoid any inconvenience.

This policy is designed to maintain a disciplined and focused academic environment and ensure the safety and well-being of all our students. We appreciate your cooperation and adherence to this policy. If you have any questions or require further clarification, please do not hesitate to contact the college administration.

DIRECTOR CUM PRINCIPAL
LAUREATE INSTITUTE OF
PHARMACY KATHOG
TEH. JAWALAMUKHI
DISTT. KANGRA (H.P.)