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LAUREATE INSTITUTE OF PHARMACY

(Approved by PCI & AICTE, New Delhi and H.P. Govt. Under Section 2(f) of UGC Act 1956)
Affiliated to Himachal Pradesh Technical University, Hamirpur
V.P.O Kathog, Tehsil Jawalamukhi, Distt. Kangra, H.P.(176031)

Ref. No.

Date:.....

Minutes of the 2nd Meeting of IQAC

The second meeting of IQAC was conducted on 20/12/2019 in the board room of the institute at 3.30 pm. The meeting commenced with the formal address by the Director cum Principal Dr. M. S. Ashawat. IQAC coordinator briefly explained the agenda of the meeting.

Meeting agenda: Review of first meeting discussions

Feedback discussion from different stake holders

Academic planning for upcoming semesters

Any other item with the permission of Chair

Review of first meeting discussions

- Feedback collection and analysis mechanism from was framed as per the discussion.
- Awareness to faculty about National assessment and accreditation council.
- Faculty members were advised to prepare the course files and use ICT tools for teaching learning process.
- Faculty members advised to identify the slow learners on the basis of evaluation parameters.

Points discussed in the meeting are as follows


- On the basis of feedback of academic year 2018-19:
 - ✓ IQAC suggested for industrial visit and expert talks for students.
 - ✓ IQAC advised the placement cell to focus on more student's placement.
 - ✓ To conduct add on certificate programs for students.
 - ✓ Faculty should be motivated for higher education as well as for their professional development by attending conferences, FDP, workshops and paper, books and patents publications.
- Facilities for smart class room teachings to be provided.
- University result discussion for subjects with low pass percentage.

- Work load distribution of departments, lesson plan preparation and lab manuals preparation for upcoming semester was discussed.
- Requirement of books, chemicals, glassware's and equipment for the upcoming semester.
- Action Taken Report (2018-19) on the basis of feedback of different stake holders is below:

Stake holder	Feedback Received	Action Taken
Students	<ul style="list-style-type: none"> • Industrial tour • Gym facility • Library timing should be increased for students. • Sports facility should be improved. 	<ul style="list-style-type: none"> • Training and placement cell was suggested to organize the industrial tour for the students. • Advised to increase the library timing. • Sports incharge was advised for improvement in Gym and sports facilities for students.
Parents	<ul style="list-style-type: none"> • Parents should be informed about the progress of their ward on regular basis. 	<ul style="list-style-type: none"> • Suggested the class coordinators to inform the parents through Mentor-Mentee system.
Teachers	<ul style="list-style-type: none"> • Accreditation of National bodies • Support for higher education 	<ul style="list-style-type: none"> • IQAC was constituted for the need. • To provide Financial support and No Objection Certificate for Ph.D. or research work.
Alumni	<ul style="list-style-type: none"> • Exposure of students to recent trends in academia and industry. 	<ul style="list-style-type: none"> • HOD's were advised to motivate the students to attend the conferences and seminars. • Suggested for industrial tour and training for students
Employer's	<ul style="list-style-type: none"> • Offer practical skill in the area as part of an industrial project. • Encourage the 	<ul style="list-style-type: none"> • The syllabus involves the industrial training in pharmaceutical industries after sixth semester. • Suggested to organize industry expert

	students to think outside of box	on regular basis to bridge the gap between industry and institute.
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The meeting concluded with vote of thanks by Dr. Vinay Pandit, IQAC Coordinator.


Director cum Principal
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